

ETTINGTON PARISH COUNCIL

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To: (Councillors) D Clarke, R Smith (Chairman), J. Harvey, G. Francis, K. Allen,
R Whitfield, T. Holdsworth

You are hereby summoned to attend the **Annual Meeting** of Ettington Parish Council on **Wednesday 13th May, 2026** commencing following the Parish Assembly (starting at 7.30 p.m.) in the Lounge at Ettington Community Centre. The business to be transacted at the meeting is as follows:

AGENDA FOR ANNUAL PARISH COUNCIL MEETING TO BE HELD ON WEDNESDAY 13TH MAY 2026

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material for themselves, family, friends or close associates.

1	Election of Chair and signing of acceptance of office
2	Election of Vice Chair and signing of acceptance of office
3	Apologies for absence or not present: to note the resignation of Cllr David Hughes
4	Co-option to casual vacancy: to consider and approve the co-option of a member to fill the casual vacancy on the council
5	Declaration of Pecuniary Interests:- (Councillors are reminded that in addition they still have personal interests and should at all times bear in mind the public perception)
6	Review and Re-adoption of the following policies and procedures <ul style="list-style-type: none">a) Standing Ordersb) Dealing with the Press, Media, Filming and Recording of Meetingsc) Freedom of Information and Subject Access Requestsd) Scheme of Delegatione) Co-option of councillorsf) LGA Code of Conductg) Data Protection Policyh) Privacy Policyi) IT Policyj) Social Media Policyk) Financial Regulationsl) Financial Risk Managementm) Internal Controlsn) General and Earmarked Reserves Policy
7	Review and confirmation of councillor responsibilities: <ul style="list-style-type: none">Football Field:- Cllrs Rich Smith, Rosemary Whitfield, Joe HarveyPlaying Field and MUGA maintenance: Cllr G Francis

	<p align="center">Highways and 20mph limit consultation: Tony Holdsworth</p> <p align="center">Internal controls: to be appointed</p>
8	To Confirm Minutes of the Parish Council Meeting on April 8th 2026
9	Warwickshire County Council/Stratford District Council updates
10	<p>Open Forum (Approximately 15 minutes is allocated to this item)</p> <p>- Parishioners of Ettington are invited to address the Council on any relevant matter for a maximum of 3 minutes. Please note that as this is a meeting of the Council, held in public, attendees should not expect to be allowed to contribute to the rest of the meeting. Individuals who may have useful information could occasionally be called upon at the discretion of the Chairman.</p>
11	<p>Highways Matters:</p> <ul style="list-style-type: none"> I. 20mph speed limit: update II. Banbury Road staggered crossroads: update III. Improvements to reflective bollards and chicane, painting of school crossing and parking zig zags: update IV. Collapsed culvert- Quaker Meeting Place, Halford Road V. To note response from Severn Trent regarding capacity of treatment plant
12	<p>Planning</p> <p>To consider planning matters received after the publication of the agenda which may be viewed on the Stratford District Planning Portal at https://apps.stratford.gov.uk/eplanningv2 or on the Ettington Parish Council website</p>
13	<p>Finance Report</p> <ul style="list-style-type: none"> i. To note and approve payments and receipts ii. To note and approve bank reconciliation: current account iii. To note and approve bank reconciliation: reserves account iv. To note and approve end of year accounts v. To approve the addition of two signatories to the CCLA deposit account mandate
14	<p>Ettington Community Centre:</p> <ul style="list-style-type: none"> I. To receive management committee report
15	<p>Football Pitch, Playing Fields and MUGA</p> <ul style="list-style-type: none"> i) Update on lighting system grant i) Grounds maintenance (standing item)
16	<p>Dates of Future Meetings All meetings are held in the Lounge at the Community Centre at 7.30 pm unless otherwise stated</p> <p>Wednesday June 10th, 2026</p> <p>Wednesday July 8th, 2026</p> <p>Wednesday September 9th 2026</p>
	<p>Dated this 6th day of May 2026</p> <p><i>J. A Carter</i></p> <p>Jane Carter</p> <p>Ettington Parish Council Clerk</p>